



OXENHOPE MILLENNIUM GREEN TRUST

Millennium Green, Oxenhope Trust Meeting Minutes 25th April 2023

Attendees: Ken Eastwood (Chair) (KE), Michelle Dawson (MD), Claire Scott-Pearce (CP) and Jill Eastwood (Secretary) (JE).

Apologies: Nel Hargrave (NH), Saranna Watkins (SW).

Discussion took place around what the current status was of potential stall holders and entertainment.

Oxenhope Guides

Rachael Wormald says no for Haworth.

Sue Hall has not responded.

Claire to ask Year 4 Facebook group asking for contact to confirm still Sue Hall.

Oxenhope Methodist

No

Marsh Methodist

Claire to contact either Fiona Green or Trudy Morris to confirm.

Traidcraft

Ken to chase Jennifer Whitaker to confirm.

Bradford Foster

Confirmed they want a stall.

Voluntary Services Net

Don't want a stall.

Flamingo Paperie

Claire to contact Janet Lloyd.

Oxenhope School

They want a stall, they want to sing and Friends of Oxenhope want a stall.

Discussion took place as to who looked after the children's activities last time that took place in the arena.

Jane Topham was one of the organisers of the events (Note: Subsequently confirmed unavailable – need someone to run the children's games in the arena)

The coconut shay and splat the rat games were mentioned (Ken & Jill have basics – will need 4 x volunteers to set up and run).

Need to pull a list together of all the stalls that will need to be staffed by volunteers.

Youth Club

Ken to ask Janet (clerk to village council) to contact them.

Sue Ryder

Confirmed they want a stall.

Bagzendil Handicraft

Jewellery manufacturer. Michelle to confirm.

Young Farmers

Michelle spoke to Matthew Binns. Michelle to chase confirmation and to check he has temporary event application. Will be giving 10% of takings to Green.

Ken to confirm with Robert Goulding re. marquee.

Sweet Stall

Claire to contact Katie Joy.

Oxenhope Climate Action

Confirmed.

Village Council

Confirmed.

Cakes & Bakes

Confirmed and paid.

Joseph Guest

Confirmed that he will be providing pizzas which uses Gas and the coffee machine. Enquired about a power supply for coffee machine. We can supply a generator, but he needs to be responsible for it during fete.

Claire to ask about food safety and public liability insurance which is needed to operate. We should see (take) copies.

Depending on the weather the fete is attended by 450 to 500 people on a good day. Claire asked about a power supply for other stalls. Discussion took place. Agreement that we don't really want to get into the realms of providing a power supply, unless absolutely necessary.

Greek food

Claire enquired whether there was space for another food seller as she had contacted Cypriana Street food who are based in Bingley via Facebook. She asked how many hours the fete would go on. Ken stated that the fete usually starts at 1 and finished around 4.30. Agreed with extra entertainment this year to finish between 5 and 6. Can't start before 1 as there is a lot of setting up to do.

Laura Jepson Art & Soul

Confirmed and paid.

Paula Carleton

Crochets items. Confirmed. Ken to invoice £25.

pollybeecrochet@gmail.com.

Starbox creation

Confirmed and paid.

www.starboxcreations.co.uk

Claire to ask for email address.

Paint me Paint

Confirmed.

Ken to invoice £25.

Need to ensure they have public liability insurance and risk assessments.

Pre-School

Claire to see in person as not received any response to email.

Handmade by Holly

Confirmed.

Ken to invoice.

Eve Hamer

Toy crocheting confirmed.

Ken to invoice.

Pookies Peg Bags and Bunting

Confirmed

Claire provided email address jillybullockpen@gmail.com.

Ken to invoice.

Scent with Love

Confirmed

Claire to get email

Makes skin care fragrances.

Ken to invoice.

Within the Wood

Possible stall for den making kits.

Claire to confirm.

Also doing archery and axe demonstration.

Bosom Buddies

No.

K-9 Adventures

Rebecca Fergusson.

Sharon Baker owns the shop on Mill Hey Haworth – providing prizes.

Claire to chase and confirm what the itinerary is and if they need a stall.

Fell Race

No contact. Assume not happening this year.

Birds of Prey & Ferret Racing

Confirmed

Duck Race

Ken to contact Anne and Pete re. ducks

Will need helpers to man stall (x 2) and to run race (x 2)

Need prizes for 1st, 2nd and 3rd. Suggested from Dunelm, Morrisons or Asda.

Table and Chairs

Ken to follow up with Sue Ryder.

Matthew Binns

To provide beer tent.

St Mary's Church

Confirmed

Ken to follow up with Robert regarding tent (to confirm he has the big marquee).

Ice Cream from Yorkshire Dales

Confirmed

Get 10% of profits.

Spikes for event

Debbie Harvey to provide

Confirm if having stall too.

Providing poles and bunting

Plants

Gardening Club to be chased by Claire

Michelle stated she had no response from Ruth.

New Coley used to supply plants on Sale or Return but would need someone to collect and return plant and man the stall. Any volunteers?

Arena

Oxenhope Singers

Tug of War – Ken to chase up whereabouts, Michelle to ask at school

Childrens Races

K-9 display

Music

Uklele group

Games

Tin Can Alley?

Splat the Rat?

Hook a Duck?

Will need 6 kids to run games

Volunteers required

6 to set up

2 for duck race stall

2 to run duck race

4 for entrances (maybe 8 so can switch)?

2 raffle ticket sellers

1 first aid – Jill

1 PA – Ken

2 Tug of War

2 Splat the Rat

2 Tin Can Alley

2 Hook a Duck

2 Gardening Stall

To reconvene in a month's time.